

LAKESIDE ORAL SURGERY

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PATIENT REGISTRATION FORM

PATIENT ACCOUNT NO.	DATE
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PATIENT INFORMATION (please write information about the patient here)

PATIENT'S NAME <small>(last, first, middle initial)</small>		EMAIL ADDRESS		
PATIENT'S ADDRESS	CITY	STATE ZIP	TELEPHONE <small>(home)</small>	TELEPHONE <small>(mobile)</small>
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	MARITAL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	PREFERRED METHOD OF CONTACT <input type="checkbox"/> Email <input type="checkbox"/> Home Phone <input type="checkbox"/> Mobile Phone <input type="checkbox"/> Text		
DATE OF BIRTH	AGE	EMPLOYER	TELEPHONE	
SOCIAL SECURITY NUMBER	DRIVERS LICENSE NUMBER	EMPLOYMENT STATUS <input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Retired <input type="checkbox"/> Not Employed	STUDENT STATUS <small>(if 19 years or older)</small> <input type="checkbox"/> Full <input type="checkbox"/> Part <input type="checkbox"/> Not A Student	

INSURANCE INFORMATION (please write information about the patient's insurance here)

PRIMARY INSURANCE COMPANY NAME <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> W. Comp.		SECONDARY INSURANCE COMPANY NAME <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> W. Comp.			
INSURANCE COMPANY'S ADDRESS	CITY	STATE ZIP	INSURANCE COMPANY'S ADDRESS	CITY	STATE ZIP
INSURED'S ID NUMBER	GROUP PLAN NUMBER	INSURED'S ID NUMBER	GROUP PLAN NUMBER		

POLICYHOLDER INFORMATION

(complete if PATIENT is NOT the POLICYHOLDER)

Is the secondary policyholder the: Patient Primary Policyholder Other

(complete if you checked "Other")

PRIMARY POLICYHOLDER'S NAME <small>(last, first, middle initial)</small>		TELEPHONE	SECONDARY POLICYHOLDER'S NAME <small>(last, first, middle initial)</small>		TELEPHONE
PRIMARY POLICYHOLDER'S ADDRESS	CITY	STATE ZIP	SECONDARY POLICYHOLDER'S ADDRESS	CITY	STATE ZIP
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	DATE OF BIRTH	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	DATE OF BIRTH	EMPLOYER'S NAME OR SCHOOL NAME	TELEPHONE
EMPLOYER'S NAME OR SCHOOL NAME	TELEPHONE	EMPLOYER'S NAME OR SCHOOL NAME	TELEPHONE	SOCIAL SECURITY NUMBER	RELATIONSHIP TO PATIENT
SOCIAL SECURITY NUMBER	RELATIONSHIP TO PATIENT	SOCIAL SECURITY NUMBER	RELATIONSHIP TO PATIENT	EMPLOYER PLAN COVERAGE <input type="checkbox"/> Yes <input type="checkbox"/> No	IF CHAMPUS STATUS IS <input type="checkbox"/> Active <input type="checkbox"/> Retired <input type="checkbox"/> Deceased
EMPLOYER PLAN COVERAGE <input type="checkbox"/> Yes <input type="checkbox"/> No	IF CHAMPUS STATUS IS <input type="checkbox"/> Active <input type="checkbox"/> Retired <input type="checkbox"/> Deceased	EMPLOYER PLAN COVERAGE <input type="checkbox"/> Yes <input type="checkbox"/> No	IF CHAMPUS STATUS IS <input type="checkbox"/> Active <input type="checkbox"/> Retired <input type="checkbox"/> Deceased		

RESPONSIBLE PARTY INFORMATION Responsible party is: Patient Primary Policyholder Secondary Policyholder

(complete if the person responsible for paying the bill is NOT the PATIENT or the POLICYHOLDER)

RESPONSIBLE PARTY'S NAME <small>(last, first, middle initial)</small>		TELEPHONE	SOCIAL SECURITY NO.	DRIVERS LICENSE NO.	DATE OF BIRTH
RESPONSIBLE PARTY'S ADDRESS	CITY	STATE ZIP	EMPLOYER'S NAME	TELEPHONE	
SEX <input type="checkbox"/> Male <input type="checkbox"/> Female	RELATIONSHIP TO PATIENT	EMPLOYER'S ADDRESS	CITY	STATE ZIP	

I AGREE TO THE ASSIGNMENTS AND FINANCIAL RESPONSIBILITIES SHOWN ON THE PAGE 2 OF THIS FORM. YOU SHOULD READ THOSE TERMS CAREFULLY.

SIGNATURE (patient or parent if under 18 years of age) DATE

HOW DID YOU HEAR ABOUT US?

EMERGENCY CONTACT (please list someone living at a residence other than those listed on page 1)

CONTACT'S NAME		TELEPHONE (day)	TELEPHONE (night)
CONTACT'S ADDRESS	CITY	STATE ZIP	RELATIONSHIP TO PATIENT

Please remember that insurance is considered a method of reimbursing the patient for fees paid to the doctor and is not a substitute for payment. Some companies pay fixed allowances for certain procedures, and others pay a percentage of the charge. It is your responsibility to pay any deductible amount, co-insurance or any other balance not paid for by your insurance.

YOUR ESTIMATED PORTION WILL BE DUE AT THE TIME SERVICES ARE RENDERED.

If this account is assigned to an attorney for collection and/or suit, the practice shall be entitled to reasonable attorney's fees and costs of collection.

I authorize the release of any information necessary to determine liability for payment and to obtain reimbursement on any claim.

I request that payment of authorized benefits be made on my behalf. I assign the benefits payable to which I am entitled including medicare, private insurance and other health plans to the practice named on page 1 of this form.

This assignment will remain in effect until revoked by me in writing. A photocopy of this assignment is to be considered as valid as an original. I understand that I am financially responsible for all charges whether or not paid by said insurance.

THANK YOU FOR YOUR COOPERATION